Unit 3: Careers

Lesson 1: Introduction to Careers
The difference between a job and a career; examine why it is important to begin exploring career options now; identify the different reasons people work

Lesson 2: Taking the Holland Inventory
Become familiar with the six Holland codes; take the Holland Career Inventory to determine students’ Holland career code; use students’ Holland codes to begin exploring careers

Lesson 3 & 4: Exploring the Holland Codes
Practice notetaking skills to record information about the Holland codes; recognize how the codes relate to data, people, things, and ideas; gather information about their own two-letter Holland code and present that information to the class; begin to link the Holland career codes to the career academies in their school

Lesson 5: Investigating Careers
Consider the characteristics of a “dream job”; become familiar with different types of career exploration materials; determine the characteristics and qualifications of specific jobs; develop questions to be used to interview a person

Lesson 6: Connections, Part 1: Education, Career and Lifestyle
Explore the meaning of “lifestyle” and determine which lifestyle considerations are most important to students; understand the connection between lifestyle and career; complete a monthly budget based on where they think they will be in 15 years; consider lifestyles that sacrifice money in order to gain other values and rewards

Lesson 7: Connections, Part 2: Dream Jobs & Reality
Discuss exceptions to the rule that more education leads to greater income; understand the various opportunities in glamorous industries of sports, music and TV/film; align their Holland codes with possible careers in these industries; distinguish career goals in terms of job description and industry

Lesson 8 & 9: Writing a Resume
Determine skills and work habits that employers do and don’t want in their employees; become familiar with a resume, including its purpose, form and importance; write a resume; use peer editing to edit their resumes

Lesson 10: The Job Application
Learn how employers use job applications; how applications can be used to screen applicants; compare an applications completed accurately and not accurately; complete a sample application

Lesson 11 - 13: The Job Interview
Identify seven interview tips; create possible interview questions; how to answer tough interview questions; participate practice interviews; review the interview checklist; prepare for a real job interview